



## Sample LOR for Master's Program

### **Letter Of Recommendation**

I am glad to share my recommendation for Ms. Anjali Kapoor in the context of her application for the (program name). She is known to me through our academic interactions and was under my tutelage for the subjects of Project Management Fundamentals, Strategy and Planning. Based on my observation, I can attest that she is an approachable and humble student who possesses leadership qualities and is supportive of her colleagues.

As her professor, I have witnessed her impeccable learning capacity and ability to grasp concepts easily, even when she was learning everything from scratch. Whether it is learning a novel concept or working on a complex assignment, her initial approach always included comprehending the subject on her own, and if needed conducting additional research to develop her viewpoint on it. She interacts effectively with people from diverse backgrounds, demonstrates appreciation for multiple dimensions of social behaviors, and in a way endorses cultural diversity appropriately. While resolving conflict, she remains polite, tactfully raises her concern over the issues faced within the team, and is always respectful of others' opinions.

Under my guidance, she had worked on a C & A Food case study during which she prepared the project charter, product vision board, communication management plan and identified the risks and opportunities available for the stakeholders. Performing in this group assignment, she worked cohesively with her colleagues to achieve the team target and in projects requiring her to execute tasks independently; she too was capable of working with minimum guidance. She also took the initiatives to bring more efficiency and in a gist, was the ideal team member always focused on enhancing the team's performance. Not just academics, she was equally fervent with her participation in extra-curricular activities and showed an affinity for socially relevant causes. Considering her hectic schedule, it was striking that she consciously made efforts to attend these social events and was part of an initiative to assist families with free doorstep delivery of medicines.

I believe this course will allow Anjali to delve deeper into the core concepts and with a unique blend of comprehensive curriculum and practical-oriented learning, it would help her in acquiring relevant skills needed to manage crucial challenges of present times. Further, I am of an utmost surety that it would add another dimension from a career standpoint and she would exist as a skilled professional. I, therefore, strongly recommend her to the institute.

Vivaan Sharma  
Professor  
ABC University